

Request for Proposal

For

Construction/Installation of

one Bore well

**At proposed Site to Establish a National Institute and a
Hunar Hub at Village Khohra Peepli, Tehsil
Kishangarh Bas, Alwar Rajasthan**



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CONTRACT DATA

1. Notice Inviting Tender

Maulana Azad Education Foundation (MAEF) (referred as a "Client" hereafter) is inviting sealed quotations from established, reputed and experienced firms to construct/install one bore-well at proposed Site to Establish a National Institute and a Hunar Hub at Village Khohra Peepli, Tehsil Kishangarh Bas, Alwar Rajasthan

Name of work	To construct/install one bore-well at proposed Site to Establish a National Institute and a Hunar Hub at Village Khohra Peepli, Tehsil Kishangarh Bas, Alwar Rajasthan
Bids forms available from	Date 12/05/2022 by 17:00 hrs
Last date for bid submission	Date 21/05/2022 till 17:00 hrs
Tender Fee	Rs. 500/- (Rupees Five Hundred only)
EMD	Rs. 20,000/- (Rupees Twenty Thousand only)
Bid Validity	90 days from the date of submission.
Place of Work	Site at Village Khohra Peepli, Tehsil Kishangarh Bas, Alwar Rajasthan
Retention Money	10% of final certified bill amount for one year
Contact details for bid related communications and Bid submission address	Secretary Maulana Azad Education Foundation (MAEF) (Ministry of Minority Affairs, Government of India) Maulana Azad Campus, Chelmsford Road New Delhi-110 055 Contact No:- +91-11- 45607264 / 42131783 Email:- secy-maef[at]nic[dot]in Website:- www.maef.nic.in

Terms:

1. Complete set of tender document will be available on MAEF website <https://www.maef.nic.in/> and on CPP Portal with File No. 1(10)/6/ESTT.NI/ALWAR/2017-MAEF.
2. It is advisable to refer all tender documents carefully before submitting the tender.
3. Bid submitted other than specified format and without earnest money deposit will be straightaway rejected without any prior information.
4. The envelopes containing the two bid documents must be separately labeled as "offer for new bore-well construction - technical bid" and "offer for new bore-well construction - financial bid". Third envelope should contain the Tender fee and EMD (separate DD/pay- order respectively) in valid format.
5. All the three envelopes as above shall be inserted in another envelope with name and address as mentioned below and envelope shall be labeled as "offer for new bore-well construction". Complete bids must be submitted in hard copy format only on or before the date, time and at the following address:

Secretary

**Maulana Azad Education Foundation (MAEF)
(Ministry of Minority Affairs, Government of India)
Maulana Azad Campus, Chelmsford Road
New Delhi-110 055**

Contact No: - +91-11- 45607264 / 42131783

Email: - secy-maef[at]nic[dot]in

Website: - www.maef.nic.in

6. MAEF will not be responsible for any delay in bid submission caused by courier/post.
7. For any query related to scope of work, terms and other information mentioned in tender document, communication to be done only with above provided contact details preferably via email.
8. MAEF reserves right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to award of contract, without incurring any liability to the affected bidder or bidders.

2. Eligibility Criteria

1. Bidder must possess statutory requirement:
 - PAN
 - GST
 - Valid firm/company registration
 - Bank details (MICR/IFSC/NEFT details)
2. Bidder should have valid license for construction of new bore-well (if any).
3. Bidder should have experience in construction of new bore-well at reputed and established organizations not less than 05 years.
4. Bidder should have average annual turnover of Rs. 5 lakh for last 3 financial years. Balance sheet certified by chartered accountant for last 3 financial years to be furnished.
5. Bidder should not have been black listed by any central/state govt. /Autonomous body/PSU. Declaration to be furnished.
6. If any of the information provided by the bidder is found to be incorrect or fake, the contract will be terminated and EMD/security deposit will be forfeited.

3. Place of Work

Address: Site at Village Khohra Peepli, Tehsil Kishangarh Bas, Alwar Rajasthan

Section-I Instruction to Bidders

4. Rates, Taxes and Prices:

Bidders should quote unit price in the prescribed financial bid format as per Annexure-F

Prices quoted shall be exclusive of all taxes but inclusive of all statutory charges, allowance, transportation charges and management fees etc.

Prices quoted and accepted shall be valid for the period of contract and will be binding on the bidder. No variation will be permitted in quoted prices during the contract period.

5. Tender Fee:

Tender fee is to be prepared in favor of "Maulana Azad Education Foundation" through demand draft/pay order only.

Tender fee submitted by bidder is non-refundable and will not be refunded in any case.

6. Earnest Money Deposit (EMD):

EMD is to be prepared in favor of "Maulana Azad Education Foundation" through demand draft/pay order only.

EMD for unsuccessful bidders will be refunded within 30 working days from the date of award of contract.

EMD can be forfeited if the bidder fails to commence the work as per contract schedule.

There will be no Interest payable on EMD.

7. Bid validity

Proposal will remain valid for 90 days from the date of submission.

8. Bid submission

The technical and financial bids must be submitted in separate sealed covers in the format as prescribed in the Annexures at the end of the document.

Bidders are advised to visit MAEF campus well in advance from the date fixed for submission of the tender. A bidder shall be deemed to have full knowledge of all the relevant documents, site, and nature of work.

Proposals with EMD and other require documents only be considered for

further evaluation process.

Proposals received after the prescribed time and date shall be rejected.

9. Bid Opening

Initially the technical bid will be opened for initiating technical evaluation. Technical bid evaluation shall include financial strength, technical competency and work experience etc. detailed procedure for technical bid evaluation described in clause no.10.

Financial bid of those bidders, who gets qualified in technical bid evaluation, will only be considered.

Client is not bound to accept the lowest bid and may reject any proposal or any part of the proposal without assigning any reason therefore.

MAEF reserves the right to reject whole or any part of the proposal and to split up the requirements or change any of the conditions without assigning any reason.

10. Bid Evaluation

Technical bids will be opened by technical evaluation marking will be done for each criterion after verifying the valid and relevant supporting documents submitted by bidder.

11. Security Deposit & Retention Money:

EMD of successful bidders will be retained as security deposit.

An amount of 10% of final certified bill amount will be kept as retention money for the period of 1 year from the date of submission of certified final bill.

Security deposit and retention money can be forfeited if bidder fails to deliver required items and services as per contract conditions.

Security deposit will be released after completion of bore-well construction along with final bill payment and retention money will be refunded within 2 months after successfully completion of 1 year from the date of submission of certified final bill. There will be no interest payable on it for the said period.

12. Award of Contract

The Service contract will be awarded to the successful bidder whose bid has been considered most suitable in terms of technically and financially for the said work.

Client reserves the right to cancel or revise or modify the contract terms without giving any reasons.

MAEF shall be the final authority to reject full or any part of the Contractors/contractors contract, which is not confirming to the specifications and other terms and conditions. No payment shall be made for unsatisfactory service(s).

13. Payment Terms

On successfully completion of bore-well and against submission of certified final bill rest bill amount will be paid (except retention money).

An amount of 10% of total work done will be kept as retention money and shall be released along with security deposit after successfully completed of 1 year period from the date of submission of certified final bill.

Section-II Scope of work

14. Scope of Work

Bidder shall be responsible to supply and installation of require Material and Equipment along with necessary activities essential for erection and commissioning of proper functioning Bore-well at the Site.

Sr. No.	Item Description	Approx. Qty
1	MS Steel Casing Pipe (6 mm thick, 8 Inch dia. – Jindal or equivalent Make	660 feet
2	MS Steel Stainer Casing Pipe (6 mm thick, 8 Inch dia.)- Jindal or equivalent Make	140 feet
3	Submersible Motor pump set 15HP /18 Stage (LUBI/CRI/Kirloskar or equivalent make)	1 Job
4	GI column pipe 50 mm dia.- Jindal or equivalent Make	45 no.
5	Clay Balls (size ranging from 25 mm to 50 mm)	2 Truck
6	Gravel (size ranging from 4 mm to 10 mm)	25 Ton
7	4 sq. mm-4core copper cable-Johnson or equivalent make	1100 feet
8	Electrical Panel 15 HP- MUG-20-L&T or equivalent make	1 Job.
9	Accessories for Casing (Bore clamps, bore plugs, bail plugs, bent plates)	1 Job

Services and Activities.

- a) Site Clearance work before commencement and after completion of work
- b) Drilling work - Reaming work for 300mm
- c) Air Compressor for development of bore well
- d) Mud Pit Excavation and Backfilling
- e) MS Steel Pipe Installation (Loading + Unloading + Welding)
- f) Motor Pump set and G.I. Pipe Installation
- g) Gravel +Clay ball filling
- h) Mud removal
- i) Water Tanker for water requirement
- j) Electrical Panel Installation + Cable Connection from Panel to Pump set with Testing
- k) Electrologging

Section – III: Conditions of Contract

15. General Conditions of Contract-

The Bidder shall be solely liable for all payment/dues of the Workers employed and deployed by him. The Bidder shall fully indemnify MAEF against all the payments, claims, and liabilities whatsoever incidental or directly arising out of or for compliance with or enforcement of the provisions of any of the labor or other laws to the extent they are applicable to establishment /work in MAEF premises/facility.

Any liability arising on client due to Bidder's work shall be deducted from the bills of the Bidder and if the full amount is not recovered then the same shall be recovered from the security deposit of the Bidder. Client will not be accountable for any liability towards the workers of the Bidder.

Client reserves the right of altering the specifications of works of adding to or removing any items of work or of having portions of the same carried out departmentally or otherwise and such alterations and variations shall not violate this contract.

In the event of the Bidder fails to execute the work under contract in whole or in part an alternative arrangement will be made by client at the risk and cost of the Bidder besides applicable fine/ penalty.

The Bidder shall be liable to pay compensation against any loss and damage caused to property of client or its students by the Vendor or his staff.

The Bidder shall personally be responsible for the conduct of his staff and in case of any complaint received against any staff; Bidder will be under obligation to change the worker when instructed by authority. The Bidder shall observe all the laws and will be responsible for any prosecution or liability arising from breach of any of those laws. Client will not hold any responsibility with regard to staff on the role of the Bidder what so ever.

The Bidder and his staff shall follow the rules and regulations of the institute in force and instructions given to them from time to time. Client reserves right to take action against the Bidder for violating the same.

Bidder's staff shall follow necessary record procedures performed by security endorsements at entry points of client premises while entering and existing the client premises.

Any action on the part of the Bidder to influence any officer of the institute or canvassing in any form shall make the bid liable for rejection.

Bidder will be fully responsible for any accident or mishaps involving workers engaged by the Bidder and the Bidder would pay claims made on this part. The Bidder shall indemnify the institute from any claims arising out of accidents, disabilities of any nature or death arising out of provisions under law, or any other nature in respect of all workers engaged by the bidder.

For any dispute regarding any work order terms, decision of MAEF will be final and binding to Bidder.

Bidder will have to communicate the name of his authorized person, who shall be present on the works.

For any additional work Prior-approval from client will be mandatory before starting of work.

16. Special Conditions of Contract

Bidder has to start the work within 10 days and to complete the work within 30 days from release of work order.

The Bidder shall make its own arrangements for transport of its materials, water supply and be responsible for the compensation on account of damage to MAEF property till completion of work.

All the royalty charges, Octroi and other duties & all taxes will be paid by the bidder; MAEF will not be liable for such expenses.

Any extra work that is required to be done other than stipulated in work order; must be discussed and approved from MAEF for settlement of extra work claim.

On completion of the work, the site shall be cleared by the Bidder within the stipulated period of time, and shall be handed over in its original state to MAEF.

Damage to work clause:

The whole responsibility of the execution of the work, as per the terms and conditions of the contract, will entirely rest of the main Bidder. Bidder shall always keep his responsible representative, preferably a technical hand, on work site and take necessary decision and implement the instructions issued in the interest of efficient execution of the works.

Bidder need to submit all necessary information prescribed format shown in Annexure-I to client after completion of project.

17. Warranty Terms

Bidder will be fully responsible for providing free of cost service for any breakdown happened during period of 1 year from date of submission of certified final bill.

Warranty /Guaranty for equipment and materials used for Bore-well will be applicable as per manufactures terms but not less than 1 year.

Section-IV Annexure and Forms

Annexure-A: Technical Bid Performa

(In separate sealed Envelope-I super scribed as Technical Bid)

Bid for _____

A. Details of bidder

- a) Name of the firm/company:
- b) Communication address/
- c) Contact no:-
- d) Email:-

B. Details of authorized person(s)

- a) Name:-
- b) Designation:-
- c) Telephone no:-
- d) Mobile no:-

C. Date of its establishment:-

D. Annual turnover details for last three years (attach balance sheet certified by chartered accountant for last three financial years) as per below format:-

Sr. No.	Financial Year	Turnover (in Lakhs)

E. Number & date of registration/incorporation of the firm with government:

- a) Firm registration and local office registration under local shops establishment:-
- b) Pan/bin/tin card no. (attach copy):-
- c) GST registration certificate (attach copy):-

F. Profile of the firm describing management, staff, equipment/ machinery etc. (attach brochure etc. Of the company):-

G. Experience details for successfully completed bore-well constructions in last 3 years to be submitted in prescribed format as mentioned in **Annexure-B** along with copy of completion certificate / work order.

H. Proposal for New bore-well construction at MAEF as per notice____
(Attach signed and stamped copy of proposal document covering all clauses)

Undertaking

(To be furnished along with
Technical Bid)

I/we hereby certify that all the information furnished above is true to my/our knowledge. I/we have no objection to MAEF verifying any or all the information furnished in this document with the concerned authorities, if necessary.

I /we have read all the terms and conditions of contract and all other documents of the tender technical bid has / have understood properly.

Date:

Place:

Signature of the authorized signatory of the Firm

Official seal/ stamp

Annexure B: Experience Details

Sr. No.	Client Name and Contact Details	Location of Bore-well	Specification of Bore-well (Depth)	Year of Bore-well construction	Value of Contract	Remarks (if any)

Annexure-C: Agreement Pro forma (Draft)

Agreement No.

Dt:-

This agreement made on **(date of agreement)** between Maulana Azad Education Foundation (hereinafter called as "Client") of the one part and M/s. _____ (hereinafter called the "Contractor") on the other part.

Whereas the client being desirous of having provided and executed certain works mentioned, enumerated or referred to in the scope of work and other conditions of the "proposal" and acceptance thereof, copy hereto annexed, all of which are deemed to form part of this contract and are included in the terms contract whenever herein used.

And whereas the company accepted the tender of contractor for New borewells construction at the proposed Site to Establish a National Institute and a Hunar Hub at Village Khohra Peepli, Tehsil Kishangarh Bas, Alwar Rajasthan

The provision and the execution of the said work at the rates stated in the "financial bid" (hereinafter called the "contract price ") which is annexed. The contracted value works out to Rs._(rupees_). Reference (bid proposal and related correspondence)

Now this agreement witnessed & it is hereby agreed and declared as follows:

1. In consideration of the payments to be made to the contractor for the work to be executed by the Contractor does hereby covenant with the client that the Contractor will duly provide, execute, and complete the said work within the period **specified in the contract**, perform all other acts to be implied there from or may be reasonably necessary for the completion of the said works and in the manner and subject to the terms and conditions or stipulation mentioned in the contract.
2. The works shall be executed as per terms & conditions laid down in the tender document.
3. Security deposit and retention money.
 - a) After successfully qualified for award for contract, earnest money deposit submitted by Contractor at the time of bidding process will

be retained as security.

- b) 10% of total bill amount (exclusive of taxes) will be kept as retention money.
- c) Security deposit will be released after completion of bore-well construction along with final bill payment and retention money will be refunded within two months after successful completion of 1 year from the date of submission of certified final bill, there will be no interest payable on it for said period.
- d) The original Contractor shall be debarred from participating in the bidding process for executing the balance work. If the failed Contractor is JV or a partnership firm, then every member/partner of such a firm would be debarred from participating in the bidding process for the balance work either in his/her individual capacity or as a partner of any other JV/partnership firm.

The cost of stamp paper on this account shall be borne by Contractor.

- 4. All disputes arising out of this agreement and all question relating to the interpretation of this agreement shall be decided by the MAEF and the decision of the MAEF be final.

In witness whereof the said parties have hereunto set their hands the day and year first above written

For and on behalf of

Secretary MAEF

Witness
1. _____

2. _____

Witness
1. _____

2. _____

Schedule detailing the terms of work with rates thereof and the conditions of contract are annexed.

Annexure-D: Information from Bidder

1. Name of the bidder:-
2. Complete address of the bidder:-
3. Earnest money deposit enclosed: yes / no [please √] if yes, A.)
4. Name of the bank_____
- B.) Amount (`) _____
- C.) Demand draft/pay order no. _____
- D.) Last validity date of the enclosed DD/PO _
5. Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry. [Note: any changes after submission of tender documents kindly update MAEF]
 - A.) Full name:
 - B.) Complete postal address:
 - C.) Telephone no.:
 - D.) Fax no.:
 - E.) Mobile no.:
 - F.) E-mail:
 - G.) Website address:

Annexure-E: Accounts Details filled by Bidder

Sr. No.	Particulars	Details
1	Name of bidder	
2	Permanent account no. (PAN)	
3	Particulars of bank account	
	• Name of bank	
	• Name of branch	
	• Branch code	
	• Address	
	• City name	
	• Telephone no.	
	• Type of account	
	• Account no.	
	• NEFT/IFSC code	
	• RTGS code	
	• MICR code appearing on the Cheque book	
4	Email id of bidder	

Annexure-F: Financial Bid Pro forma
(In separate sealed Cover-II superscribed as Financial Bid)

SLNo	Description of Items	Qty	Unit	Rate	Amount
1	Boring/drilling bore well of required dia for casing/strainer pipe, by suitable method prescribed in IS: 2800 (part I), including collecting samples from different strata, preparing and submitting strata chart/ bore log, including hire & running charges of all equipments, tools, plants & machineries required for the job, all complete as per direction of Engineer-in-charge, upto 90 metre depth below ground level.				
	(a) All types of soil				
	(i) 300 mm dia	50	metre		
	(b) Rocky strata including Boulders				
	(i) 300 mm dia	40	metre		
2	Boring/drilling bore well of required dia for casing/strainer pipe, by suitable method prescribed in IS: 2800 (part I), including collecting samples from different strata, preparing and submitting strata chart/ bore log, including hire & running charges of all equipments, tools, plants & machineries required for the job, all complete as per direction of Engineer -in-charge, beyond 90 metre & upto 150 metre depth below ground level.				
	(a) Rocky strata including Boulders				
	(i) 300 mm dia	35	metre		
3	Gravel packing in tubewell construction in accordance with IS: 4097, including providing gravel fine/ medium/ coarse, in required grading & sizes as per actual requirement, all complete as per direction of Engineer-in-charge.	40	cum		
4	Supplying, assembling, lowering and fixing in vertical position in bore well, ERW (Electric Resistance Welded) FE 410 mild steel screwed and socketed/plain ended casing pipes of required dia, conforming to IS: 4270, of reputed & approved make, including painted with outside surface with two coats of anticorrosive paint of approved brand and manufacture, including required hire & labour charges, fittings & accessories, all complete, for all depths, as per direction of Engineer-in-charge.				
	(a) 200 mm nominal size dia having minimum wall thickness 5.40 mm	90	metre		

5	Supplying, assembling, lowering and fixing in vertical position in bore well, ERW (Electric Resistance Welded) FE 410 plain slotted (having slot of size 1.6/3.2 mm) mild steel threaded and socketed/ plain bevel ended pipe (type A) of required dia, conforming to IS: 8110, of reputed and approved make, having wall thickness not less than 5.40 mm, including painted with outside surface with two coats of anticorrosive bitumestic paint of approved brand and manufacture, including hire & labour charges, fittings & accessories, all complete, for all depths, as per direction of Engineer -in-charge.				
	(a) 200 mm nominal size dia	30	metre		
6	Development of tube well in accordance with IS : 2800 (part I) and IS: 11189, to establish maximum rate of usable water yield without sand content (beyond permissible limit), with required capacity air compressor, running the compressor for required time till well is fully developed, measuring yield of well by "V" notch method or any other approved method, measuring static level & draw down etc. by step draw down method, collecting water samples & getting tested in approved laboratory, i/c disinfection of tubewell, all complete, including hire & labour charges of air compressor, tools & accessories etc., all as per requirement and direction of Engineer-in-charge.	100	hour		
7	Providing and fixing suitable size threaded mild steel cap or spot welded plate to the top of bore well housing/ casing pipe, removable as per requirement, all complete for borewell of:				
	(a) 200 mm dia	1	each		
8	Providing and fixing M.S. clamp of required dia to the top of casing/housing pipe of tubewell as per IS: 2800 (part I), including necessary bolts & nuts of required size complete.				
	(a) 200 mm clamp	1	each		
9	Providing and fixing Bail plug/ Bottom plug of required dia to the bottom of pipe assembly of tubewell as per IS:2800 (part I).				
	(a) 200 mm dia	1	each		
10	Supplying, installation, testing and commissioning of vertical, inline multistage centrifugal pump 15HP with stainless steel SS-304 stage casing, SS-304 impellers with stainless shaft as per IEC standards connected to TEFC ventilated induction motor of 02 pole, 2900 RPM, motor rating IE-3, suitable for 400/440 volts, 3 phase 50 Hz AC supply with pressure gauge, gun metal isolation cocks, vibration elimination pads etc complete. The pump shall have following duty in all respect as required at site.				
	(i) Domestic water transfer pump.				
	(ii) No of pump:-1				
	(iii) Capacity : 270 to 300 LPM				
	(iv) Head : 100 - 150 M.				
	(v) Stage 18	1	each		

11	Supplying and laying of PVC insulated copper conductor submersible cable conforming to IS-694:2010 including connection etc. complete				
	(a) 3 Core 6 sqmm.	300	metre		
12	Providing and fixing GI pipes to vertical submersible centrifugal pump in bore well including GI fittings and clamp, testing complete				
	(a) 50 mm dia	120	metre		
13	Supplying and installation of 3-Phase (Star Delta suitable for 15 HP vertical in line multi-stage centrifugal pump 15 HP) Electrical Panel including cable connection from Panel to Pump with testing and commissioning complete.	1	each		
	TOTAL				

In case of any change in actual Quantity of Goods/Services, same will be paid as per prorata basis.